

## **CITY COUNCIL AGENDA MEMORANDUM**

### **SUBJECT**

Resolution No. 8642 authorizing execution of an amendment to the Technical Services Agreement with The Sanborn Map Company, Inc., increasing the contract amount by \$53,122.05 for a contract total of \$76,484.15, for the purchase of land cover data in the City of Bellevue.

### **FISCAL IMPACT**

This Resolution authorizes the City to amend an existing agreement with The Sanborn Map Company, Inc. for the purchase of land cover data for an approximate mapping area of 72 square miles. The mapping area for the City of Bellevue extends past the City limits and includes the Utility Service area as well as the Bellevue Fire Districts. This data set was last purchased by the City in 2007 and needs to be updated using more up-to-date aerial and satellite imagery. The mapping area has not changed since 2007, even with the South Bellevue Annexation. This is because these areas were previously included as “islands” within the City’s limits.

A contract was executed in the amount of \$23,362.10, with the Sanborn Map Company, Inc, on September 20, 2013 (Purchase Order No. 1350324). However, this contract included only the purchase of the pervious and water datasets. The amendment to this contract will include the purchase of additional deliverables at a one-time total cost of \$53,122.05, including tax, in 2013. As a result, the total cost of this purchase in 2013 will amount to \$76,484.15, including the original contract amount. Sufficient budget authority for this agreement exists under the current appropriation for the Information Technology Fund.

### **STAFF CONTACT**

Rick Berman, Chief Operations Officer, 452-4890  
Smitha Vijayan, GTS Lead, 452-6053  
*Information Technology Department*

### **POLICY CONSIDERATION**

#### **Comprehensive Plan:**

Operational funds are established in the Information Technology Department’s budget to assist City planning efforts in support of multiple elements of the Comprehensive Plan, including Land Use, Housing, Utilities, Transportation, Economic Development, Shoreline Management, Urban Design, and Annexations.

#### **City Contracting Policies:**

- BCC Chapter 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Therefore a competitive RFQ process was utilized to solicit vendors and evaluate their qualifications to provide a high quality dataset.
- Because the contract amount exceeds \$50,000 with the amendment, Council approval is required.

## **BACKGROUND**

In 2007, the City purchased land cover data which included pervious and impervious classifications for 72 square miles of land area. In addition, the City purchased tree canopy coverage, which is a key component to perform Urban Ecological Analysis for the City. These datasets are used by multiple departments in the City to support programs such as habitat and corridor analysis, flood management, compliance with the National Pollution Discharge Permit Phase II requirements, shoreline management, low impact development, critical area analysis and so on. Through these programs and activities, these datasets support the City's Environmental Stewardship Initiative.

An analysis of the need to update these datasets was conducted during the Budget One process. In consultation with other departments, it was determined that these datasets should be replaced every five years for the City's mapping area. Updating these datasets allows the City to examine areas of change in the last five years for both land cover and impervious surface data, and predict future trends. Council approved budget proposal 096.06NA, which included funding to update the land cover dataset in 2013.

A contract was executed in the amount of \$23,362.10, with the Sanborn Map Company, Inc, on September 20, 2013 which included only the purchase of the pervious and water datasets. The amendment to this contract will include the purchase of additional deliverables including impervious data, composite data, tree canopy data, urban ecosystem analysis and report, final report with accuracy assessment, as well as metadata for all vector datasets. All these datasets were purchased in 2007, and now need to be updated.

## **EFFECTIVE DATE**

If approved, this Resolution becomes effective immediately upon Council adoption.

## **OPTIONS**

1. Adopt Resolution No. 8642 authorizing execution of an amendment to the Technical Services Agreement with The Sanborn Map Company, Inc., increasing the contract amount by \$53,122.05 for a contract total of \$76,484.15, for the purchase of land cover data in the City of Bellevue.
2. Do not adopt the Resolution and provide alternative direction to staff.

## **RECOMMENDATION**

Adopt Resolution No. 8642 authorizing execution of an amendment to the Technical Services Agreement with The Sanborn Map Company, Inc., increasing the contract amount by \$53,122.05 for a contract total of \$76,484.15, for the purchase of land cover data in the City of Bellevue.

## **MOTION**

Move to adopt Resolution No. 8642 authorizing execution of an amendment to the Technical Services Agreement with The Sanborn Map Company, Inc., increasing the contract amount by \$53,122.05 for a contract total of \$76,484.15, for the purchase of land cover data in the City of Bellevue.

**ATTACHMENTS**

Proposed Resolution No. 8642

**AVAILABLE IN COUNCIL OFFICE**

Proposed amendment

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8642

A RESOLUTION authorizing execution of an Amendment to the Technical Services Agreement with The Sanborn Map Company, Inc., increasing the contract amount by \$53,122.05 for a contract total of \$76,484.15, for the purchase of land cover data in the City of Bellevue.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES  
RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute an Amendment to the Technical Services Agreement with The Sanborn Map, Inc., increasing the contract amount by \$53,122.05 for a contract total of \$76,484.15, for the purchase of land cover data in the City of Bellevue, a copy of which amendment has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2013,  
and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_,  
2013.

(SEAL)

\_\_\_\_\_  
Conrad Lee, Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk